Adding the ‘York Module List’ to your Home tab

The ‘York Module List’ is an alternative to the standard ‘Module List’, which appears on your Home Tab and provides access to the modules you are enrolled on. It improves on the default modules list in the following ways:

- Much faster display of large module lists
- Filters by academic year (defaulting to the current academic year)

It doesn’t, however, offer the per module customisation of the older ‘Module List’ (e.g. you can’t hide specific modules with ‘York Module List’).

To add the ‘York Module List’ box to your Home Tab, first log in to Yorkshare (the VLE) and then follow the steps below.

Click the ‘Add Module’ button

Clicking the ‘Add Module’ will show you a list of portlets that you can add to your Home Tab. Type the words ‘York Module’ in to the search field (shown in step 1 below) and click the little ‘Go’ button (shown as step 2 below).
When you click the ‘Go’ button the list will filter by name, based on the text you entered in to the search field. You should now see an item called ‘York Module List’. To add it to your Home Tab, click the ‘Add’ button below its title and description (shown as step 3 above) then click the ‘Home Tab’ to see the new list.

The new list will likely appear below the standard list (highlighted below).

You could drag the ‘York Module List’ to the top (by clicking and holding on its title bar and then dragging it upwards) or you could close the standard list.

**Closing the standard Module List**

To close the standard ‘Module List’, roll over its box with your cursor and then click the ‘x’ icon at the far right of its title bar (highlighted below)

With the standard list removed the ‘York Module List’ will come to the top (shown below).
Filtering the list

The default view of the ‘York Module List’ provides you with a list of all the academic modules that you are enrolled on for the current year. ‘Other’ modules you are enrolled on that don’t fall into the yearly academic category are placed below the current year list.

To see modules from a specific previous year, select the appropriate year from the drop-down filter list (highlighted above). To see every module you are enrolled on, select All Modules from the drop-down. Click the little ‘Go’ button next to the drop-down once you have made your selection.

The whole tab will refresh to show you your filtered list (see below).

Note that you can add the standard list back (if needed) by following the same steps you had to make to add the ‘York Module List’. Just search on ‘Module List’ instead.